

# **Procurement Services**

## Campus News & Information



July 2021

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### **2019-2021 BIENNIUM CLOSE**

The final deadlines for Biennium Close are happening this month. The 2019-2021 **Biennium Close website** contains all activities and cut-off dates to ensure your expenditures and revenue record to the appropriate budget(s) for the closing biennium.

# SMALL BUSINESS SUPPLIER PROFILE – PEOPLESPACE AND HAWORTH

At <u>PeopleSpace</u>, we offer a fresh and forward-thinking approach to designing environments that promote well-being, drive innovation and support organizational culture. We are able to accomplish this by utilizing industry leading research, local resources, and a specialized team in partnership with Haworth – a global leader in furniture manufacturing. Creating dynamic and flexible learning and work environments is our passion, and our industry-leading warranty and non-obsolescence policy offers the best value and return on investment. Please view our attached

pdf to learn more about our Seattle space, our dedicated UW team, and our product offerings. To discuss furniture needs, workplace strategy or design execution, please contact:

#### **Danielle Bowman**



### Business Development Manager, PeopleSpace

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# AUGUST 2021 "ASK US ANYTHING ABOUT PURCHASING!" WEBINAR

Join our free-form monthly Zoom sessions to learn and ask questions about Contracting, Sourcing, and Purchasing processes. Our lead off topics are discussion starters, but we really want to focus on your questions. We meet the third Thursday of every month from 1-2pm.

# August 19, 2021, our conversation starter will be: *PO or Procard? How do I pay my vendor?*

Registration links are updated here:

### https://finance.uw.edu/ps/upcoming-events

Please let us know if there is a topic, you'd like us to address at an upcoming session by sending us an email: Lynn Magill <a href="magill@uw.edu">lmagill@uw.edu</a>.