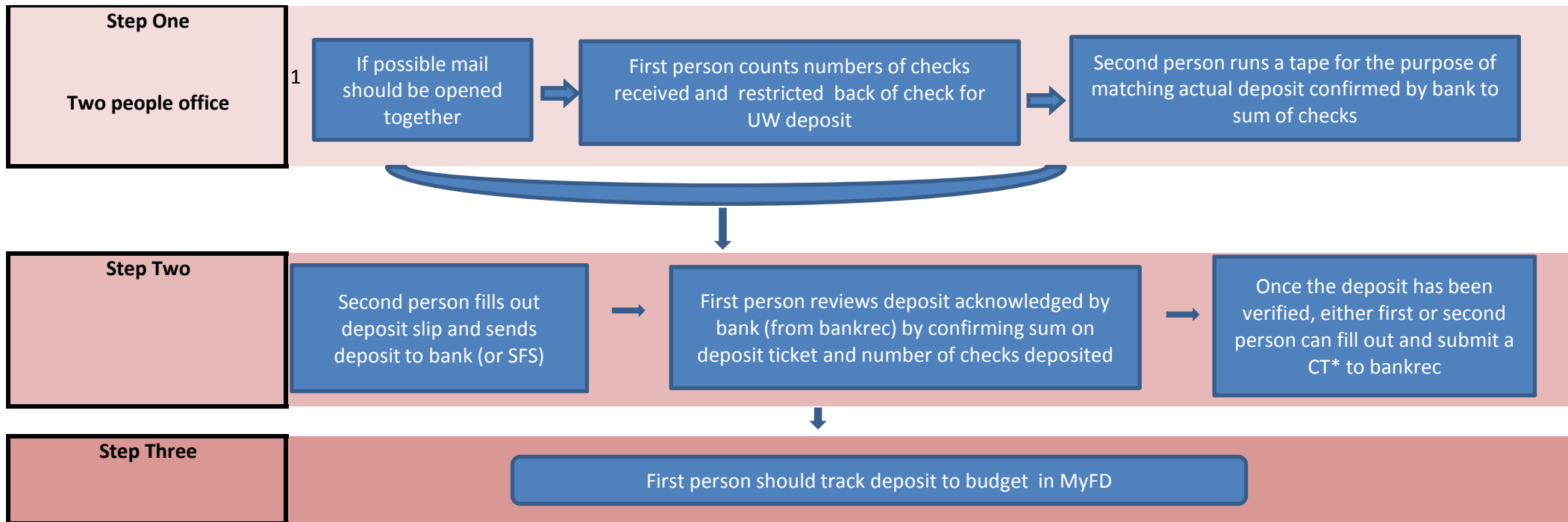


### Cash Controls in a Small Office



\*CT= cash transmittal form, aka CT30