***![MCED00120_0000[1]]()****EFFORT REPORTING NEWS!*

*May 2014*

**Documenting Non-Federal Funds as a Source for Cost Sharing**

Documenting cost share when non-federal grant funds are used as a source for the cost share sharing poses tracking challenges for departments. After reviewing FECs for the most recent cycles, changes have been made to the suggested template departments use to identify the cost share in the comments section.

The pre-defined comment, "*Non-federal grant(s) approved to be used for cost share,* “should be checked/selected first. This confirms that the department has written confirmation in their files that both the non-federal sponsor and the Federal sponsor is aware of and approves the use of the non-federal funds to support a federal project.

The most common template for use in the Additional Comments section has been modified to provide departments with clearer direction in what data is required.

*Example Template for use in the Additional Comments Section:*

* 65-XXXX provided \_\_\_ % cost share for 61-XXXX
* Adjusted % [enter budget # for non-federal grant] total line from \_\_\_% to \_\_\_%
* Adjusted % Subtotal Sponsored Programs from \_\_\_% to \_\_\_%
* Adjusted % Subtotal Other Salary Sources from \_\_\_% to \_\_\_%

 In addition, there is a Calculator Worksheet available to assist in determining the accurate percentages to be

 displayed on the benefiting and source budget lines.

These two calculators can be used when the FEC displays an “Insufficient Funds” error message or when there is a change in the percent of cost sharing from the percent committed and printed on the FEC.

Note: The calculator has two tabs, Calculator and Template Instructions. The [Job Aid *Using a Non-Federal Grant as a Source of Cost Share*](http://f2.washington.edu/fm/maa/sites/default/files/Job%20Aid%20-%20Using%20non-Federal%20grant%20to%20CS%20to%20Federal%20Grant%205-28-2013.pdf) provides additional information on how to recertify an FEC when documenting cost share from a non-federal grant source.

**Training Available May - June - July**

 Calculate it Right

 Using the Tools

 Salary Limitations

Intro to Grant and Contract Certification

NEW: K Awards

Registration opens the middle of the month prior to the class date.

Sign up for Alerts or Register at: <http://www.washington.edu/research/index.php?page=ospLearning>

**Foundations Are Applying Salary Cap**

Several Foundations have been identified who are applying the DHHS salary cap or a unique cap specific to their agency.

eFECS will begin calculating salary cap cost share for foundations identified in MyFD with a Grant Flag of 08

value of 1 or 2. Currently the following foundations are applying salary caps.

* Anesthesia Safety Foundation, Cystic Fibrosis, Michael J. Fox and the Multiple Sclerosis Society are applying the DHHS salary cap.
* The Patient Centered Outcomes Research Institute applies a $200,000 cap and the Susan B Komen Foundation applies a $250,000 cap.

Departments should carefully review all awards from foundation sponsors to confirm if a salary cap is applicable.

For GCCRs, check the PUC in FIN or MyFD at budget set up. Be aware that some budgets may not appear in the department’s primary PUC. Keep a list of all the PUCs you need to check and make sure you have ASTRA authorization for each one.

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*Do you have questions or want someone to call you? Email efecs@u.washington.edu*