***![MCED00120_0000[1]]()****EFFORT REPORTING NEWS!*

*April 2014*

**Changes to GIM 14 Clarify Limits of Signature Authority for FECs and GCCRs**

Recent changes to GIM 14 clarify who can certify the Faculty Effort Certification Reports (FECs) and the Grant and Contract Certification Reports (GCCRs). Faculty may not delegate signature authority for certification of their FECs and Principal Investigators (PIs) may not delegate signature authority for their GCCRs.

For both reports, if the faculty member or the PI is unavailable, the Dean, Director, Division Head or Chair may certify on their behalf. These individuals must have suitable means of verification that the work was performed.

By default, faculty members certifying their own FEC meet the “suitable means” requirement as they have firsthand knowledge of the work they have performed on the grant or contract. “Suitable means” for the Dean, Director, Division Head or Chair includes participation in or close supervision of the faculty member's activities or a written confirmation from the faculty member, either in an email or memo, that the effort was performed as documented on the FEC.

**Additional Federal and Non-Federal Sponsors Now Apply the DHHS Salary Cap**

One additional Federal agency and a number of non-federal sponsors have begun to require application of the DHHS salary cap. eFECS has added the appropriate revenue codes to allow the system to calculate salary cap cost share for faculty who exceed the cap.

The Administration for Children and Families, a division of the Department of Health and Human Services - a Federal agency, has been added to the criteria eFECS uses to automatically calculate salary cap cost share.

In addition there are a number of foundations that have begun to apply the DHHS cap. Among those identified are the Anesthesia Safety Foundation and the Cystic Fibrosis Foundation. Departments should ensure that the Grant Flag in the MyFD Budget Profile is set to 8 in order for the salary cap cost share to automatically calculate.

Because of the number of sponsors now applying the DHHS salary cap, departments should carefully review their awards for this requirement.

In addition, there are sponsors that have their own unique cap. For instance, the Susan B. Komen Foundation has a salary cap of $250,000.

Departments must use the calculator, Salary Cap Calculator for Adjusting an FEC, to determine the amount of salary cap to be recorded on the FEC for unique salary caps. eFECS only provides automatic calculations for the DHHS salary cap.

**Training Available May - June**

 Managing Faculty Effort

 Calculate it Right

 Using the Tools

Salary Limitations

Registration opens the middle of the month prior to the class date.

Sign up for Alerts or Register at: <http://www.washington.edu/research/index.php?page=ospLearning>

*MAA creates internal spreadsheets from data provided on the Interim Cost Share Report. GCA uses these in the final calculation of cost share provided to the sponsor or for invoicing or reporting needs. This cost share is not available in the Cost Share Module until the FEC for the cycle is certified and actual cost share is uploaded.*

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*Do you have questions or want someone to call you? Email efecs@u.washington.edu*