***MCED00120_0000[1]****EFFORT REPORTING NEWS!*

*June 2013*

**NEW Tools Available to Document Use of a**

**Non-federal Grant as a Cost Share Source**

Multiple reporting issues appear on FECs when a non-federal grant is used as a source of cost sharing. In order to standardize the process and aid campus in documenting this type of cost sharing, a worksheet is now available on the FEC website.

The [*Non-Federal Grant Used as a Source of Cost Share Worksheet*](http://f2.washington.edu/fm/maa/sites/default/files/NonFEC%20as%20CS%20Source%20Worksheet.xlsx)  provides a guide for adjusting the FEC and provides some sample scenarios.

In addition to the worksheet, a Job Aid, [*Using a Non-Federal Grant as a Source of Cost Share*](http://f2.washington.edu/fm/maa/sites/default/files/Non-Fec%20Grant%20Used%20as%20CS%20Worksheet.pdf)provides additional guidance.

It is important to note, before a grant is used as a cost share source, written confirmation from both sponsors must be in the grant file.

**Fixed Price Surplus Budgets Removed from Grant and Contract Certification Reports (GCCRs)**

Starting with the Grant and Contract Certification Reports (GCCRs) for the April – June 2013 quarter, fixed price surplus budgets will no longer appear on the GCCR. This puts the GCCR in alignment with the Faculty Effort Certification (FEC) report.

**Training Available June – July**

* Beyond the Basics: Salary Limitations, Salary Cap and K Awards
* Introduction to Grant & Contract Certification
* Beyond the Basics: Using the Tools, Calculators, Worksheets and Reports

Register at: <http://www.washington.edu/research/index.php?page=ospLearning>

Sponsored projects should only be charged expenses necessary to meet the objectives of the project. For fixed price agreements, any true residual balance should be transferred to a fixed price surplus budget. Once transferred, the fixed price surplus budget is no longer considered a sponsored project and will not appear on the GCCR.

**FECs Being Certified with Insufficient Funds**

MAA review has revealed several FECs that have been certified with insufficient funds for cost sharing. Departments should include resolution of the insufficient funds error message in their review before the FEC is released to faculty. MAA is reviewing these FECs and contacting departments.

A justification is required for any recertification. Answer the question: Why was the FEC correct when certified and is now being adjusted?

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*Do you have questions or want someone to call you? Email efecs@u.washington.edu*