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# ***FEC NEWS!***

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June 2012



## **New eFECs e-Learning Opportunities Now Available!**

The eFECs training team is pleased to announce the recent publishing of a new self-guided e-learning web tutorial. In addition to the other helpful web based eFECs tutorials, a full length interactive eFECs training course (Intro to eFECs) is now available! Follow the link to register and view the current e-learning offerings today! <http://f2.washington.edu/fm/efecs/elrning>

## **Recertifying an FEC – Justification Required**

When recertifying be sure to remember to change the status to “Pending Recertification” in eFECs and provide a complete justification on the printed FEC for why the faculty originally confirmed the effort was correct and is now changing the effort. Recertified FECs without this required justification will be returned to the department.

Directions for recertifying an FEC are on the MAA website: <http://f2.washington.edu/fm/maa/fec/faculty-effort/recertification>

## **Should FEC be Late or Recertified?**

Meet the deadline or certify an incorrect FEC? This question often troubles departments. While both solutions are not a best practice, holding the FEC until the change has been completed then having it certified is a better option than certifying an incorrect FEC. This ensures the FEC being certified is a correct reflection of the actual effort performed.

The best practice, of course, is to review FECs immediately once they are released. This gives ample time for any changes to be completed well before the Complete by Date. Additionally, departments should consider the use of advance budgets if the reason for holding the FEC is due to the late receipt of an award.

## **Cost Share without Pledges not Included in Automatic Uploads**

Salary cap, K Award and short term shift cost share (i.e. any cost share without a pledge) will no longer appear in the Cost Share Module. MAA will be performing random audits of these cost share types to ensure compliance. All other cost share will be uploaded automatically several times each day for transactions certified that day. This electronic upload provides more accurate and timely display of actual cost share.

Questions: [efecs@u.washington.edu](mailto:efecs@u.washington.edu)

Current and prior newsletters are on the FEC website: <http://f2.washington.edu/fm/maa/fec/letters>