***![MCED00120_0000[1]]()****EFFORT REPORTING NEWS!*

*April 2015*

**Introducing the New Web Page and Registration Tool**

The Office of Research is pleased to announce the newly launched [website and registration tool](http://www.washington.edu/research/learning) managed by The Collaborative for Research Education (CORE). CORE’s goal is to enhance the existing research learning program previously offered through OSP. Representatives from across all of OR’s organizational units as well as GCA, MAA and Internal Audit, are collaborating to manage curriculum planning and course evaluation and exploring new avenues for teaching, such as on-line courses.

The new [website and registration tool](http://www.washington.edu/research/learning) will make it easier for users to search and sign up for courses pertaining to research administration. Users will also be able to access their course transcripts (for non-required training) and track when a class they are interested in is added to the schedule.

**Calculating Effort on FECs with ADS/ENS**

Administrative Supplements (ADS) and Endowed Supplements (ENS) do not have an FTE attached to them in the payroll system (HEPPS/OPUS). Since these earn types are, however, part of the Institutional Base Salary (IBS), eFECS calculates effort using the salary charged per budget divided by the total IBS earnings, including ADS and ENS. When determining salary distributions and/or adjustments for faculty with ADS and ENS, care should be taken to ensure these earn types are factored into the calculation so the salary presents on the FEC is correct.

**Training Available April-May**

 Introduction to GCCR

eFECS for FEC Coordinators

 Faculty Effort and Cost Share, Calculate it Right!

 Managing Faculty Effort

Registration opens the middle of the month prior to the class date.

Sign up for Alerts or Register at:

[*http://www.washington.edu/research/learning*](http://www.washington.edu/research/learning)

MAA offers a [calculator](http://f2.washington.edu/fm/maa/sites/default/files/fec/ads-ens-calculator.xls) that enables departments to determine the correct percentage of dollars to place in the proposal and in OPUS when a faculty member's IBS includes ADS and/or ENS. The tool also includes a salary cap calculator.

**OSETs Post in eFECS Next Business Day**

Online Salary Expense Transfers (OSETs) processed via MyFinancial.Desktop (MyFD) are reflected on the online FEC the next business day after posting in MyFD. When an OSET is submitted after 4 pm, it will appear in the eFECS system in 2 business days. The departmental FEC coordinator needs to verify that the salary transfer has been posted and review the updated FEC in eFECS before the effort report can be certified. Otherwise, the certified FEC will not include the OSET and the will need to be recertified.

FEC’s for the period of 9/16/2014 – 3/15/2015 were released. For this cycle, the Executive Level 2 salary cap amount is 182,400 (an average of the old $181,500 and the new $183,300). All future FEC cycles will be at the full $183,300. There is no change to the Executive Level 1 salary cap: it stays at $201,700.

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*Do you have questions or want someone to call you?*

 *Email efecs@u.washington.edu*