Anatomy of an Online FEC

Click a letter to see definition, then click the “Return to previous page link” to return to this page.

Facility Effort Report

UW NetID: sjtord EID: 000-0002 Dept: 257896 Urban Legends

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Complete By: 03/17/2010

For compliance questions visit MAA’s website:
http://f2.washington.edu/fm/maa/fec/faculty-effort/process

Most current version of this document may be found:
http://f2.washington.edu/fm/efecs

Key to cost share types – M: Mandatory; R: Voluntary Committed; LS: Long-Term Shift; A: Aggregate
Definitions

a. **Faculty search box:** Entering a faculty member’s name, EID or UW NetID will bring up the most recent FEC for a faculty member who was required to certify. The earliest FEC cycles that eFECS “knows about” are: 12/16/09-3/15/10 for academic reporters and 1/1/10-6/30/10 for semi-annual reporters. eFECS will return the message “No match found for “xxxxx” if the search criterion entered does not match the name, EID, or UW NetID of any faculty required to certify for a reporting period currently recognized by this system.

b. **Help:** Links to the eFECS online help web site: http://f2.washington.edu/fm/efecs/home

c. **Reporting Period:** Date range covered by the reporting cycle.

d. **Basic Faculty Information:** Includes: Faculty Name, UW NetID, Employee ID, Department Name, and Home Department Organization Code

e. **Complete by Date:** Indicates when the form should be signed and returned to the office of Management Accounting and Analysis.

f. **Average Paid FTE:** Average paid FTE, as used in effort reporting, is determined by dividing the sum of earnings contributing to the full time rate by the full time rate for the FEC cycle. This calculation does not include earnings without FTE attached such as clinical, ADS or ENS. This percent may differ from the faculty member’s appointment FTE.

g. **Expand all button:** Clicking any + sign will provide greater detail

h. **Salary Sources:** All budgets with Institutional Base Salary (IBS) earn types that had payroll activity during the FEC period. Salary sources are grouped by “Sponsored Programs” and “Other Salary Sources.”

i. **Compensation Distribution:** Faculty member’s IBS salary in dollars and % of salary paid by budget for the entire reporting period.

j. **Salary Cap:** University contribution required by the National Institutes of Health (NIH), the Substance Abuse and Mental Health Services Administration (SAMHSA) and the Agency for Healthcare Research and Quality (AHRQ) for faculty with salaries in excess of the salary cap applicable to the particular federal fiscal year. For effort reporting the FEC will reflect the cap in effect during the period of expenditure.

k. **Cost Share:** Financial contribution by the grantee (University) to fund a portion of a sponsored project. The cost share is the difference between the effort (or other costs) funded by the grant or contract and the additional amount of effort expended. See also **GIM 21.**

l. **Sponsored Programs:** A University activity, typically research, instruction or service, sponsored by federal and non-federal agencies and organizations.

m. **Other Salary Sources:** Any non-sponsored funding paid to a faculty member. This may include state funding, departmental funds, gifts and endowments, clinical salary paid through the UW and clinical practice plan income paid through UWP and CUMG.

n. **Total Compensation Distribution:** All IBS salary for the reporting period displayed in dollars and percent. Will always total 100%

o. **Total Effort:** All of the faculty member’s percent distributions will total 100% regardless of their average paid FTE. The % that is displayed per budget is calculated as a % of the faculty’s total IBS earnings for the reporting period. Example: A faculty member’s IBS for the reporting period was $50,000.

Example: A faculty’s IBS for the reporting period was $50,000:

- Budget A paid salary = $25,000 or 50% of IBS
- Budget B paid salary = $10,000 or 20% of IBS
- Budget C paid salary = $15,000 or 30% of IBS

p. **Key to Cost Share types:** M:Mandatory, R:Voluntary Committed, LS: Long-Term Shift, A: Aggregate. For more information on these cost share types, please visit MAA’s website: http://f2.washington.edu/fm/maa/fec/faculty-effort/process

q. **Print & Complete FEC:** This button will generate the pdf version of the faculty’s FEC to be printed and signed.